

2nd & 3rd Quarter 2009 Schedule

2nd Quarter 2009

Conciliation and Arbitration

31 March, 01 – 03 April	Cape Town
05 – 08 May	Durban
05 – 08 May	Johannesburg

Employment Equity

16 – 17 April	Cape Town
16 – 17 April	Durban
28 – 29 April	Johannesburg

Ill-Health and Poor Performance

13 – 15 May	Cape Town
20 – 22 May	Durban
27 – 29 May	Johannesburg

Labour Relations Act

27 – 29 May	Cape Town
03 – 05 June	Durban
10 – 12 June	Johannesburg

Labour Court Proceedings

10 – 12 June	Cape Town
23 – 25 June	Johannesburg
15 – 17 July	Durban

Appointments and Promotions in the Public Sector

24 - 26 June	Cape Town
24 - 26 June	Durban
01 - 03 July	Johannesburg

To obtain further details on any of these courses,
visit www.lexisnexis.co.za for the course outline

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3rd Quarter 2009

Disciplinary Skills

01 - 03 July	Polokwane
08 - 10 July	Bloemfontein
08 - 10 July	Johannesburg

Strategic Communication Skills

09 - 10 July	Cape Town
09 - 10 July	Durban
16 - 17 July	Johannesburg

Cross Examination

03 - 05 August	Nelspruit
12 - 14 August	Bloemfontein
12 - 14 August	Johannesburg

Advanced Law of Evidence

12 - 14 August	Cape Town
19 - 21 August	Durban
26 - 28 August	Johannesburg

Leadership and Counseling Skills

24 - 25 August	Cape Town
31 August - 01 September	Durban
10 - 11 September	Johannesburg

Advanced Case Law

03 - 04 September	Cape Town
10 - 11 September	Durban
28 - 29 September	Johannesburg

Special Project

14 - 15 September	Cape Town
16 - 17 September	Johannesburg
21 - 22 September	Durban

Ill-health and Poor Performance

16 - 18 September	Nelspruit
30 September - 02 October	Bloemfontein
30 September - 02 October	Johannesburg



Customised and Inhouse courses

All our courses can be presented on an inhouse basis provided there are at least 12 delegates. We include a selection of aspects from a range of courses and customise them to suit the client's particular needs, for example, by including their company policies and procedures, disciplinary code etc. Course material is developed by our expert authors Chris Brunton and Heinrich Bohmke.

Popular courses include:

Disciplinary skills	Shop stewards
Cross examination and questioning	Employment equity
Case law update	Labour law framework
Conciliation and arbitration	Labour court proceedings
Investigation and report-writing	Leadership skills
Legal compliance in appointment & promotions	Conflict management & dispute resolution
Ill-health & poor performance in the workplace	Train the trainer
Advanced law of evidence	

*Every year we introduce new courses in response to legislative developments and market demand.

While the course material regularly receives praise, what distinguishes CBA from other training providers is the depth of knowledge and ability of our trainers to engage with the delegates and to respond to adhoc questions that concern managers and employees in particular workplaces.

For more information or for a customised quote contact Natasha Padayachi
Tel 031 268 3121
Email: natasha.padayachi@lexisnexis.co.za

Labour Training Library

For companies who want to present their own inhouse training, we can provide our training material to them as part of our Labour Training Library. Subscribers receive a delegate's manual, a trainer's manual and a CD of the course material. In addition we recommend attendance of our Train the Trainer course. .

For more information on the packages available, contact: Melanie Naicker
Tel 031 268 3126
Email: melanie.naicker@lexisnexis.co.za

WHY USE US?

- High quality course material
- Source and secure the best trainers
- Customise courses to suit customer needs
- Constantly develop new courses
- BEE company
- Accredited training provider
- Proven track record